



## DABA Meeting Minutes

**DABA Meeting Date:** 7/2/2014

**Meeting called to order:** 6:05 by President Mike Britt

**Roll Call:** President Mike Britt, Treasurer Mary Anderson, Secretary Nikki Hardy, 2<sup>nd</sup> Board Position Brian Bovee

**Officers/Board Names absent:** Vice President Michelle Ilgenfritz-Excused, 1st Board Position Laurie Landis - Unexcused.

**President/ Chair confirms quorum:** President Mike Britt confirms that there is a member quorum.

**President Welcomes Members, Chamber, Visitors, and City/County Officials:** President Mike Britt welcomes and thanks the individuals for attending our business meeting. Introduction of Members by name and business.

**DABA Official Business Commenced at:** 6:10pm

**Committee Sign-Ups Book Notice Update:** Mike lets people know that at every meeting, members can join committees that are active.

**New Ideas and Events Committee Chair and Official Committee Appointment:** Mike Britt appointed Kim Fisher Owner of the Bella Bungalow to Chair the "New Ideas and Events Committee" Finally, these Ideas have a place to go so that people/businesses ideas have an opportunity to develop into an event that draws people into downtown. This is not a project management committee, this is more of an investigative and reporting and development committee. So that Ideas can be sorted out and presented to the board that are in the best interest of DABA and Downtown Arlington. What they recommend, we will have an obligation consider. At our peril, this committee's recommendations now have their chance at a due process, through DABA economics participation or otherwise.

- 1) Brian Bovee Motioned to approve New Events and Ideas Committee.
- 2) Kathleen Shalan Seconded the motion.
- 3) A vote is taken with all in favor.
- 4) The motion is carried.

**Treasury Report:** Treasurer Mary Andersen gives power point presentation via computer vs projection screen. There is \$34,361.66 in bank account and it is reconciled as of June 2014. Figures for The Street Fair revenue this year is at \$8,075 including security which this was the first year it was purchased @ \$1080.

**Approval of Prior Minutes:** President States that the Prior Meeting minutes are now available on line for Members and people researching DABA, to review at their pleasure.

- **June 4th 2014 Meeting Minutes**

- 1) Rich Senff Motioned to approve the minutes.
- 2) Brian Bovee Seconded the motion.
- 3) A vote is taken with all in favor.
- 4) The motion is carried.

- **June 30<sup>th</sup> Special Board Meeting Minutes**

- 1) Brain Bovee Motioned to approve the minutes.
- 2) Nikki Hardy Seconded the motion.
- 3) A vote is taken with all in favor.
- 4) The motion is carried.

**Guest Speaker:** Randy Williams presenting information regarding The GridIron Club “Paint the Town Blue”. Damon Binder also presented. “Paint the town Blue” will be directly funding the AHS football team. There will be football programs for purchase at each game for \$5. Grid Iron Club is wanting to work with students to get involved with the community and volunteer to help with their volunteer hours that are needed to graduate. This will help and teach them how to reach out and help the community. If there are any business that are in need of some help please contact the Grid Iron Club. (atownwaglemom@yahoo.com) On Aug 14<sup>th</sup> there will be football practice at AHS and then the team will be running through town to talk to business to see if they would like to purchase space in the program. On the 26<sup>th</sup>, a group of coaches and players will be in town and walk and be judging the store fronts, the “Eagle Pride” that is presented at each store that are participating. The winner of this will receive a signed football by the team and will win a free ½ page ad in the program and it will be announced at the next DABA meeting Aug 6<sup>th</sup>. The GridIron has asked DABA and business if they are interested in advertising in the program. A suggestion on the amount was a \$275 full page ad. The deadline to purchase a space in the program is Aug. 26<sup>th</sup>. Discussion by the DABA members concluded that DABA will be purchasing a full page ad in the amount \$275.

- 1) Kathleen Shalan Motioned to do a \$275 full page ad.
- 2) David Boulton Seconded the motion.
- 3) A vote is taken with all in favor.
- 4) The motion is carried.

**Old Business:**

- The Stillaguamish Valley Genealogy Sociality located on French St. next to the old high school is hosting the state conference on Aug. 15<sup>th</sup> & 16<sup>th</sup> 2014 at the Byrne Performing Arts Center @ AHS. They are expecting upwards of 300 people attending this year’s Arlington Hosted Event. Further discussion regarded coupons etc. from the Downtown Arlington Businesses in the grab bag that the sociality will be giving out during this event. There will be a reception on the evening of the 14<sup>th</sup> currently at the Skookum Brewery. There will also be a banquet on the evening of the 15<sup>th</sup> at the Performing Arts Center.

- **Show & Shine Car Show Update** – This event was on the June 14th. It was a pretty good turn out other than it did rain and some did not bring out their cars. Helen Meadows was not present at the meeting. Mike gave a brief report. Mary presented figures for revenue from The Car Show from 2014. By the looks of it we are staying pretty steady year after year even with this year hiring a chair for the committee costing \$1,000. this year. There were 180 cars registered and 15 non-registered cars attended this year even with the rain that showed up. There were 43 awards were given out. The total revenue for this year was \$11,049. Mike stated that the committee will be established by Sept. 1<sup>st</sup> for 2015 Car Show or sooner. Also Mike stated that there are extra T-Shirts from the Show and he would be looking for ways to either sell them or donate them to a non-profit organization.
- **Street Fair Committee Update:** Chair Kathleen Shalan gives a status report with Kim Fisher. Full swing on the street fair. Contacted all 120+ vendors. Deadline is over and everyone has been place in the spots. Boy Scouts are working the garbage work. Needing to rent garbage dumpster. Last committee meeting will be on Monday July 7<sup>th</sup>. Vendors will have designated parking. Expenses will be running roughly \$6 k and this includes the police patrol which is new this year.
- **June 30<sup>th</sup> Special Board Meeting, Amendment of the “Rules of Order” ARTICLE II MEMBERSHIP:** The issue regarding chamber/DABA membership records was addressed and an Amendment to the DABA Rules of Order was written by the DABA Board on June 30<sup>th</sup> during a Special Meeting at Britt Sport Cards, with the help of Kristen Granroth, President of the Arlington-Smokey Point Chamber of Commerce. The Board came up with a mutual agreed upon written amendment to the DABA Rules of Order, ARTICLE II MEMBERSHIP that will replace the current Article II in the governing documents. Kristen Granroth also stated that the chamber registration flyers will be corrected, leaving out DABAs membership information. DABA will be making their own registration forms/flyers, and they will be dispersed at the Chamber Office. The DABA members were presented the Amendment and it was discussed prior to its approval. The final DABA approved version will be submitted to the chamber by DABA Liaison Nola Smith at the next Chamber Board meeting for their review and any collateral enactment. The new Rules of Order, Article II Amendment reads as follows:

**Membership:**

*“Any individual, business or organization may subscribe to general membership with the Downtown Arlington Business Association. All employees of member organizations are considered to be members of Downtown Arlington Business Association. However personnel classified as independent contractors (i.e. realtors), must obtain individual memberships.*

*Membership fees are \$20 per year. Any member joining after June 1 will pay for the following year, however the membership fee will be waived for the last 6 months of the current year. Each member shall pay dues annually in January. The amount will be reviewed and set annually by the board of directors.*

*Each paying membership shall have one vote per membership fee.*

*Volunteers shall be involved in events and projects without paying a membership fee however will not have a vote during elections and other business requiring a general membership vote.*

*A quorum for any membership meeting shall be fifteen percent (15%) of voting DABA members.”*

- 1) Brian Bovee motioned to adopt the amendment to the “RULES of ORDER”. ARTICLE II MEMBERSHIP.
- 2) Rich Senff Seconded the motion.
- 3) A vote is taken with all in favor.
- 4) The motion is carried.

- **Laurie Landis 1st Board Member Position Dismissal:** President Mike Britt addressed the Laurie Landis, DABA 1st Board position status. Mike explains the determination at the June 30<sup>th</sup> meeting with regards to this Board position. President Mike Britt stated that DABA has documented 6 or more unexcused absences from various special and regular DABA meetings that, 1<sup>st</sup> Board Laurie Landis was properly informed of. Laurie has continued to be unresponsive to any formal email notices or phone calls to her work where messages have been left by DABA President Mike Britt on many occasions as an attempt to communicate with Laurie. Laurie has not reported or contacted any of DABA officials to clarify her status. There is no known reason that Laurie Landis has detached from DABA. Therefore, the DABA has agreed that at least 3 or more unexcused absences have occurred and the members need to dismiss Laurie Landis from the DABA 1<sup>st</sup> Board position. A letter will be drafted and sent to Laurie, relieving Laurie from any further action or responsibility with DABA under the 1<sup>st</sup> board position she has held since January 1<sup>st</sup>. Mike Britt stated that, "We understand that these things happen, but to the benefit of the organization, we must move on and fill the position with an available board member. Mike Britt Stated that the 1<sup>st</sup> Board position will remain open until filled by a nominee by way of member vote. That elected nominee will fill the remainder of this year (2014) and can submit to re-nomination for next year's board if they so choose to volunteer for nomination and subsequent member election for the 2015 DABA Board.

  - 1) Brian Bovee motioned to dismiss 1<sup>st</sup> Board Member Laurie Landis from the DABA Board.
  - 2) Nikki Hardy seconds the motion.
  - 3) A vote is taken with all in favor.
  - 4) The motion to Dismiss Laurie Landis from the 1<sup>st</sup> Board Position is carried.
  
- **Arlington Arts Council Pet Photo Contest:** Presentation from Virginia Hatch. Contest runs through Aug. 25<sup>th</sup>. Winner will be announced Sept 13 & 14<sup>th</sup> @ Legend Park.
  
- **Arlington Art Council:** Sarah Arney – President of Art Council- Arlington Art Walk Sign on our Arlington visitors signs have been put up. Banners will be on buses for advertising. Art will also be out during the street fair. Sarah Arney has also worked with the city for the 15 signs so she may be able to help DABA with information.

**New Business:**

- **DABA V.P. Michelle Ilgenfritz Pending Resignation.** President Mike Britt is looking to fill the V.P. position with an interim V.P. and a nomination form can be filled out if you're interested. Mike Britt stated; I have a person who's interested in getting involved at the Board level already, a business owner downtown, most likely an interim V.P. will be in place by the next meeting... Mike said he doesn't expect to have a special meeting to appoint the position and will let the members vote that person in at the next meeting. Nomination are being accepted for the V.P. Position. Michelle has stated that she has other obligations and that she can no longer adequately serve and has asked to be replaced in good faith and will stay on board until her replacement has been found.
  
- **4th of July Kids Carnival coming from the Chamber to DABA next year if DABA elects to adopt it:** Rich Sneff suggested to look at the profit & loss of the event for DABA to take it. Get more information to pass along to DABA. No vote was taken to adopt this event from the Chamber and will set this matter aside until more information is gathered such as financial records and grant information ect..
  
- **2015 Grants Preparations:** Our grants are due in October. Open for members to help with the process.

- **Volunteers to sit at the Chamber Office presentation from Virginia Hatch:** Information Center/Chamber Office is trying to be open there on Saturdays. They are in need for volunteers.
- **Mike is looking for a representative of DABA to participate on behalf of DABA at the Community Center Development Meetings:** Information at looking into the new community center. Next meeting is July 14<sup>th</sup>. United Way & the City Official are working in this driving force. Virginia Hatch spoke about that this may have begun with our OSO tragedy.

**Meeting Adjournment:**

- 1) Rich Senff motion to adjourn the meeting.
- 2) Brain Bovee seconds the motion.
- 3) A vote is taken with all in favor.
- 4) The motion carried.

**Meeting adjourns at: 7:14 pm**

**5 Special Business to Business Raffles items were given away at the end of the meeting.**