



DABA Special Meeting/Study Session Minutes

DABA Meeting Date: 2/20/2014

Meeting called to order: 6:00pm by President Mike Britt

Roll Call: President Mike Britt, Vice President Michelle Ilgenfritz, Secretary Nikki Hardy, Treasurer Tami Sauter, Interim Treasurer Mary Andersen

Officers/Board Names absent: 1st Position Laurie Landis (unexcused)

President welcomes those in Attendance: Mike Britt welcomes all attendees.

President/ Chair confirms quorum: President Mike Britt confirms that there is a quorum. 4/4 officers and one Interim present.

Appointment of Treasurer Mary Andersen to the Officer Board: Mike Britt introduced Interim Treasurer Mary Anderson. Tami Sauter presented to the board her formal written resignation as Treasurer. Mike indicated that Mary Andersen has volunteered to fill the remainder of Tami Sauter's term. Mary Andersen is qualified and has been assisting Vice President Michelle Ilgenfritz with the Treasurer duties while the board searched for Tami Sauter's replacement.

Mary Andersen gave an introduction of herself prior to her appointment as Treasurer.

Mike asked the floor if there was any other nominations for the Treasurer position. No other nominations from the floor was noted.

- 1) Secretary Nikki Hardy Motioned to Confirm Mary Andersen as DABA Treasurer
- 2) Treasurer Tami Sauter Seconded the Motion.
- 3) A vote from the board was cast by raise of hand.
- 4) The Motion and Appointment was Carried.
- 5) The Board voted unanimously in favor to appoint Mary Andersen to the DABA Officer Board as Treasurer.

Dedicated Speaker Platform: President Mike Britt informed the board and meeting attendees that he had received a request from City Official Sarah Lopez requesting that the Mayor give the State of the City Presentation at our meeting on March 5th during our Speaker period. Mike asked the board and attendees if they had any thoughts or opinions on this. Mary Andersen stated that she thought it was a good idea. Nobody opposed or had objections having the Mayor give the presentation. Mike stated that we are at work building a relationship with those who have an interest in Downtown Arlington business, and that includes the city.

Treasury Report:

- Acting Treasurer Michelle Ilgenfritz was present with the current bank statement which has a balance of \$25,044.00. Bank was reconciled as of January 2014.

New Business:

DABA Committees - Mike showed the board and the members a book of organized committees that will be available for member sign ups at all DABA meetings. Mike addressed the need for DABA to establish reoccurring event committees. Mike also stated that there are additional committees that are DABA internal affair oversight committees. These committees will be formally appointed at the March 5th General Meeting. Everyone in attendance today had the opportunity to review the book of committees and sign up for any committees they were interested in joining. These are the proposed committees that have volunteers signed up.

- **DABA Computer IT Committee:** Ethan Allen has volunteered to chair this committee. Kyle Welch and Kim Fischer have volunteered as vice chairs on this committee. Ethan and Kyle are both computer professionals. Kim Fischer owns the Bella Bungalow and is assisting them with the website updates. Ethan has now set up a Facebook Closed Group and will be working with DABA data, windows and virus protections as well as maintenance and contemporary developments.
- **Communications Committee:** Ethan Allen has indicated he might also be on this committee since he will already be working with Computer IT, networking etc.
- **October Hunt Committee:** Jessica Ranhaar
- **Home Town Holidays Committee:** Jessica Ranhaar
- **New Events & Ideas Committee:** Kim Fischer, Mark Everett, Kathleen Shalan, Carlene Braaten, Pam Evans, Michelle Ilgenfritz. Some ideas that were mentioned in the meeting were, a downtown sidewalk sale, tax free Tuesday and an Easter egg hunt. An idea was presented for monthly events.
- **Street Fair Committee:** Kathleen Shalan has volunteered to chair this committee. Carlene Braaten, Rich Senff, Kim Fischer, Jessica Ronhaar will be vice chairs.
- **Car Show:** Mary Andersen, Mark Everett, Tami Sauter have volunteered for this committee but DABA has not established a chair for this committee. Mike Britt has made many attempts to no prevail to contact Marilyn Bullock (former Car Show Chair) to get car show vital records. To date, Marilyn has not responded. Mike explained that he had received today a status request from the City Official Sarah Lopez with regards to the Car Show and Street Fair. Mike forwarded over the status request to Chair Kathleen Shalan of Street Fair for her review. Mike explained the dilemma with the car show and that we would be working to establish a committee for the event ASAP. On the March 5th meeting, if DABA is unable to appoint a chair to oversee the car show then Mike will make the suggestion for the member to develop a proposal to hire an event planner. Mike warned that if we are unable to agree on event planner as a last resource then the event could potentially be cancelled if no volunteers come forth. Mary Andersen stated that she will update the Car Show application and will send it to Mike. Tami Sauter stated that her sister once chaired the car show and she will talk to her to see if she is interested.

OLD BUSINESS:

2014 DABA Budget - Michelle Ilgenfritz stated the budget was basically done and that she was waiting to submit with the Chamber until she has heard back from Kristen Grandroth with regards to a couple questions. Mike thanked both Michelle and Mary for their hard work and dedication towards getting this task done efficiently.

Meeting Adjournment:

- 1) Nikki Hardy made a motion to adjourn the meeting.
- 2) Michelle Ilgenfritz seconds the motion.
- 3) A vote is taken with all in favor.
- 4) The motion carried.

Meeting adjourns at: 7:24pm