



## Board Meeting Minutes

August 15, 2018

Location: Olympic Escrow

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**Board Quorum verified and Meeting Called to Order** – Board Members present Rich Senff – Board #2, Bill Dettrich – Board #1, Brandon Wooten-Secretary, Cristy Brubaker –Treasurer/Administrator, President Lisa Cisneros and Vice President Tina Richardson.

**Approval of previous board meeting minutes held June 20, 2018** – Approved by Motion of Senff and Dettrich. All in Favor-approved.

### **Communications, Meeting schedules, Etc.**

- A Night on the Town – Thursday August 16, 2018 4 PM to 7:30 PM
- Presentation to the Stillaguamish Senior Center Food Bank \$500.00 check on Friday August 17<sup>th</sup>
- Northwest Genealogical Conference raffle drawings – August 17, 2018
- Mainstreet Meeting – August 21 @ 11:30AM
- LTAC grant training in City Council Chambers – 2 PM August 22
- Chamber Board Meeting – 7:30 AM August 28<sup>th</sup>
- Member Meeting Moved to Sept. 12<sup>th</sup> because of Labor Day Holiday and school starting.
- Member Meeting Agenda approved with changes.
  - Discussion regarding how to improve meetings –
    - More reminders
    - Mailed Notice
    - Raffles & Light Snacks
    - Better time
    - Speakers
    - Training
    - More interaction with members – volunteer to work on events, head up committee
- September 8/9 Art in Legion Park
- September 15, 2018 – Chamber Farm to Table – sponsorship of centerpiece in the amount of \$100.00 approved by motion of Dettrich & Senff.
- October 20, 2019 – Fall into Art Auction - consensus was to purchase a full table as we did last year and then raffle tickets off at the October 3<sup>rd</sup> Member Meeting.

### **New Business –**

- Arlington Co-working Space – discussion of how the Chamber is proceeding with this project. DABA is in support of this venture.
- 2018 LTAC Reimbursements – Cristy will be preparing the final reports and reimbursement requests for the Show & Shine and the Street Fair.
- 2019 LTAC Grant Applications –
  - Street Fair – Advertising & Entertainment
  - Show & Shine – Advertising & Entertainment – maybe ad radio station like Street Fair had
  - Brochure – 2019 Distribution Cost and update in fall of 2019

- Hometown Holidays – Entertainment (Wagon Rides & Music) & Advertising
- Eagle Festival – Wagon Rides for 1-day event
- 2019 Elections – Nominations at October Meeting – Election at November Meeting and installation at December Meeting.
- 2018 Budget Reports – Treasurer distributed 2018 reports year to date
- 2019 Budget – Treasurer asked Board to review 2018 report and have suggestions for 2019 budget

**Old Business –**

- Sound System – consensus was to continue looking at options regarding how used and whether to keep the system or sell it.

**Event/Project Reports –**

- 530 Media Board – Cristy reported that Stillaguamish Outdoor Media has converted our account to a monthly, so we pay \$1900.00 for two full slots every month. We have had some members ask to participate and then back out – leaving us responsible to cover the cost of those spots. It was decided to request that Andy Brown attend our meetings to answer any questions. Also, we will be raffling off free business recognition on the board at our meetings. No cost to member – and it will be our standard ad with the DABA Logo and just state – Visit “the Business Name” in Downtown Arlington for all your “type of business” needs. Cristy will market the 4<sup>th</sup> ¼ early in September.
- 2019 Car Show – Cristy will be the Chairman in 2019 – and Bill offered his assistance as needed.
- 2019 Street Fair – Johnny Green and the Pack String would like to hold their Kornstalk event the same weekend of the Street Fair and that would eliminate costs for the Friday and Saturday Entertainment for the City and DABA. We would only need entertainment on Sunday and we should be able to get the Old Time Fiddlers and Voices of the Village for that day. It was decided to ask Jeri to attend the next Board meeting.
- We expect more information about the fall events after our Mainstreet Meeting.

**Treasurer/Admin Report –**

- Bank Account – All bills are paid, and account is balanced
- Membership – Review of unpaid memberships and Board Members were going to make contact.
- Next Board Meeting – Sept. 20<sup>th</sup> at 5:30 at Olympic Escrow.

Respectfully Submitted

Cristy L. Brubaker

Treasurer/Administrator