



DABA Member Meeting Minutes

DABA Meeting Date: 3/5/2014

Meeting called to order: 6:04pm by President Mike Britt

Roll Call: President Mike Britt, Vice President Michelle Ilgenfritz, Secretary Nikki Hardy, Treasure Mary Andersen, 1st Board Position Laurie Landis.

Officers/Board Names absent: None Absent

President welcomes those in Attendance: Mike Britt welcomes all attendees.

President/ Chair confirms quorum: President Mike Britt confirms that there is a Full Quorum present, 5/5.

Dedicated Speaker Platform: Arlington Mayor Barb Tolbert was introduced by Mike Britt and Mike thanked the Mayor for taking time out of her busy schedule to attend our DABA meeting and get to know us. Mike also invited the Mayor to stay and partake in our meeting if she had time.

President Announces Guest Speakers in order of Priority or Appearance:

- **Mayor Tolbert gave the State of the City Address:**
 1. Public Safety
 2. Community Economic Development
 3. Transportation
 4. Projects & Priorities for 2014
 5. Financial Challenges
 6. April 2014 Property Tax Adjustment, Contrasts and Comparisons
 7. Q&A

DABA Official Business Commenced at: 6:52pm

Treasury Report:

- Treasurer Mary Andersen reported there was \$ 26,064.10 in Bank Account.

Approval of Prior Minutes:

- **Feb. 5thth 2014 Meeting Minutes**
 1. Secretary Nikki Hardy Motioned to approve the minutes.
 2. Member Nola Smith Seconded the motion.
 3. A vote is taken with all in favor.
 4. The motion is carried.

- **Feb. 20thth 2014 Study Session Minutes**

1. Secretary Nikki Hardy Motioned to approve the minutes.
2. Vice President Michelle Ilgenfritz Seconded the Motion.
3. A vote was taken with all in favor.
4. The motion is carried.

- **Feb. 27thth 2014 Study Session Minutes**

1. Treasure Mary Andersen Motioned to approve the minutes.
2. Vice President Michelle Ilgenfritz Seconded the Motion.
3. A vote was taken with all in favor.
4. The motion is carried

Old Business:

- **B.O.A Signature Cards** - Nikki and Mary will be going to B.O.A. to sign signature cards as soon as possible.
- **2014 Budget Update** – The budget was approved on February 27th and has been sent Chamber for their records.
- **Relay for Life** - Mary Andersen presented & spoke about “Paint the Town Purple”, Coming to Town on 3/22/2014. Mary Andersen will be giving Mike Britt information on the Survivor Committee and the Amazing Race.
- **Pro-Rated Membership Dues** - Issue was addressed and agreed upon. Annual membership begins on January 1st. Dues are \$20.00. Every month after January, membership dues are subtracted by \$1.50 per month. If a new members enrolls in December, membership dues will be \$3.50 for the month of December.
- **DABA Officer Business Cards** – Members agreed to spend up to \$50 per officer to purchase DABA Business Cards. This expense is in the budget.
 1. Vice President Michelle Ilgenfritz Motioned to spend up to \$50.00 per officer on DABA Business Cards.
 2. Secretary Nikki Hardy seconded the motion.
 3. A vote is taken with all in favor.
 4. The motion carried.

New Business:

- **2nd Board Position Update** – The 2nd board position is still vacant. Brian Bovee has nominated himself but was not present to be appointed. Nominations will be taken from the floor at the next meeting on April 2nd to fill the board position.

- **Official Appointment of the DABA Computer IT & Web Site Committee and Chair** – President Mike Britt appointed Ethan Allen to Chair the Committee. Ethan stated that the computer is almost ready. Virus protection is now on the computer and a discussion took place over which Microsoft Office to purchase. It was decided to use Open Source Options because it was free of charge.

 1. Member Rich Senff motioned to appoint the Computer IT and Web site Committee.
 2. Treasurer Mary Andersen seconded the motion.
 3. A vote was taken with all in favor.
 4. The motion carried.

- **Official Appointment of the 2014 Street Fair Committee and Chair** – President Mike Britt appointed Kathleen Shalan to Chair the Committee. Kathleen is working on getting information and prices on portable restrooms, security duty and renting a stage. Kathleen stated that she has already signed some vendors up.

 1. Treasurer Mary Andersen motioned to appoint the Street Fair Committee.
 2. Member Ethan Allen seconded the motion.
 3. A vote was taken with all in Favor.
 4. The motion Carried.

- **Official Appointment of the 2014 Hometown Holidays** – President Mike Britt appointed Nola Smith to Chair the Committee. Nola will be mentoring Jessica to hopefully take over the event chair position in the future. Final 2013 event payment has been processed. A short discussion was held on how Check Request signatures were handled. It was determined that any available member may sign the check request slip.

 1. Treasurer Mary Andersen motioned to appoint the Hometown Holiday Committee.
 2. 1st Board Laurie Landis seconded the motion.
 3. A vote was taken with all in favor.
 4. The motion carried.

- **The 2014 Car Show** – Mike Britt indicated that to date nobody had come forward to chair this year's car show scheduled for June 14th 2014. Mike stated that we must decide today on what to do with this event. Mike stated that if the members want to have the event that we should consider hiring an event planner to chair the committee and organize the event, at least for this year. Otherwise, were basically out of time to find someone to plan this event. If you can't decide today, then we must consider cancelling the event this year. Mike stated that planning this event should have commenced last year around September or October. Mayor Barb Tolbert suggested that the Boys and Girls club President Bill Kinney might be available and that Bill was involved with these kind of events. Mike stated that even if we vote to approve an event planner, if someone comes forward to volunteer then we can cancel the planner proposal before we sign a contract. Mike stated that if we decide to hire an event planner then he personally knows the person who puts on the Cruise into Colby event every year and that she might be willing to help us out. Mike said he has delayed contacting this person to give enough time for someone to come forward to volunteer. Which to date, nobody has come forward to help us plan our car show and word is out there that we're in need of someone to organize this event. Not having been supplied with enough information regarding last year's event detours individuals from volunteering. Nola Smith suggested putting \$1,000.00 towards hiring an event planner. Mike Britt said he would talk to the city's Sarah Lopez and ask her to help write up a proposal.

 1. Member Nola Smith Motioned to put \$1,000.00 towards hiring an event planner to chair the car show.
 2. Secretary Nikki Hardy seconded the motion.
 3. A vote was taken with all in favor.
 4. The motion carried.

- **Other DABA Internal Affairs Committees:** Mike Britt explained that there are other internal affairs committees that are established and they are in need of Chairman's to oversee the committee's. Mike stated that there is a green 3 ring binder with all these committee's sign-up sheets in them. Some of the committees already have many volunteers who have signed up, such as the Events and Ideas Committee, but that these committees won't become official until a chairperson has been appointed to oversee the projects. Members can sign up anytime and the book of committee sign-ups will be available at all future meetings.

Meeting Adjournment:

1. Member Rich Senff made a motion to adjourn the meeting.
2. Stacy Boulton seconds the motion.
3. A vote is taken with all in favor.
4. The motion carried.

Meeting adjourned at: 7:43pm